

TOWN OF CORNING ORGANIZATIONAL MEETING 2020
AGENDA
JANUARY 21, 2020 AT 7 PM

1. Call Meeting to order
2. Roll Call of the Board members present
3. Pledge of Allegiance
4. Motion to approve **Resolution 1 of 2020** A Proclamation of the Town of Corning Board Declaring January 26- February 1, 2020 Town of Corning Schools Choice week.
5. Motion to approve and authorize **Resolution 2 of 2020**, a Resolution of the Town of Corning Board of the Town of Corning:
WHEREAS, the Town Board of the Town of Corning, New York intends to sell a vacant lot owned by the Town identified as Parcel No. 337.00-01-062.000 (the Property) ; and
WHEREAS, the Town Board intends to enter into a written purchase agreement with Upstate Tower Co., LLC for the sale of the Property in consideration for the Town receiving payment of Twenty-five Thousand and 00/100ths Dollars (\$25,000.00); and
WHEREAS, the Property is vacant land which the Town Board intends to declare the Property to be surplus Property;
NOW, THEREFORE, BE IT RESOLVED, that pursuant to the State Environmental Quality Review Act the Board finds that the proposed action is an unlisted action, and be it further RESOLVED pursuant to 6 NYCRR, Part 617.6 the Town Board designates itself as the lead agency, and be it further
RESOLVED that the Town Board finds, based on the facts and information presented that the sale of the Property will not have an adverse impact on the environment; and be it further RESOLVED that the Supervisor is directed to file a negative determination/declaration and that such determination shall be filed in accordance with SEQR 6NYCRR Part 617.12.
6. Motion to approve and authorize **Resolution 3 of 2020**, A Resolution of the Town of Corning Board of the Town of Corning :
WHEREAS, the Town of Corning, New York is the owner of a parcel of real property located in the Town of Corning, County of Steuben, State of New York known as SBL Parcel No. 337.00-01-062.000, and further described in that warranty deed to the Town dated April 2, 1953 and recorded May 27, 1953 in Liber 652 of Deeds at Page 1 (the Property); and
WHEREAS, the Town has discontinued its use of the Property and has determined that it has no future use or need for said Property; and
WHEREAS, Upstate Tower Co., LLC has offered to purchase the Property for the sum of Twenty-Five Thousand and 00/100ths Dollars (\$25,000.00); and
WHEREAS, the Town and Upstate have reached an agreement whereby the Town shall sell and Upstate shall purchase the Property in accordance with the terms and conditions set forth in a proposed "Purchase Agreement" (Agreement), copy of which is attached hereto and made a part hereof;
NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Corning finds that the Property is surplus property with the Town having no future need for the Property and be it further

RESOLVED that the Town Board of the Town of Corning hereby approves the sale of said Property to Upstate Tower Co., LLC for Twenty-Five Thousand and 00/100ths Dollars (\$25,000.00) pursuant to the terms and conditions set forth in the Agreement as attached hereto, and be it further

RESOLVED, that the Town Supervisor be and is hereby authorized to sign a bargain and sale

7. Motion to approve **Resolution 4 of 2020** of the Town of Corning Board approving for setting out to accept sealed bids for a new/unused road broom to replace the 2007 Broce Broom and using as a trade for the Highway Department. Sealed Bids to be accepted from the time placed in the Town News paper The Leader for a period of 20 days. Further giving authorization to the Highway Superintendent to close the bid period out on the 20th day at 12:01 PM and open the sealed bids. Where upon these bids received will be sent to the Town Board with the Highway Superintendents recommendation either to accept the lowest responsible bidder, or to reject all bids and to re- set out for sealed bids. AS THE TOWN OF CORNING BOARD RESERVES THE RIGHT TO ACCEPT OR REJECT ANY AND OR ALL BIDS.
8. Motion to acknowledge Ian Adkins and Shawna Smith as people interested in being considered for the Ethics Board and to end these candidates to the Ethics Board for vetting and recommendation for appointment.
9. Motion to approve Abstract 14 of 2019 and Abstract 1 of 2020.
10. Motion to approve meeting minutes for December 17th, 2019 and January 2, 2020.
11. Motion to approve December Code Report and Permits issued report.
12. Motion to approve December Building and grounds report.
13. Motion to approve December Highway report
14. Motion to approve **Resolution 5 of 2020**, authorizing the town board and the highway superintendent to enter into a 284-agreement relative to the expenditure of highway monies for repair and improvement of town highways. This agreement must be prepared in duplicate, signed by a majority of the town board members and the highway superintendent and filed with the town clerk's office.(Highway Law, §284).
15. Motion to approve December Assessor's report
16. Motion to approve **Resolution 6 of 2020** establishing a rate of \$ ___ per mile (2019 \$ 0.45/mile) to be allowed for town officers and employees for the use of their own automobiles in the performance of their official duties in the event that there is no Town vehicle available to use. (Town Law, §116).
17. Motion to approve **Resolution 7 of 2020** the Town of Corning's regular town board meetings will, throughout the year 2019, be held at 7:00 o'clock p.m. on the third (3rd) Tuesday of each month in the Town Hall.
18. Motion to approve **Resolution 8 of 2020** setting the Town of Corning Newspaper as "The Leader" newspaper. (Town Law, §64(1)).
19. Motion to approve the **Resolution 9 of 2020** to continue the designation of Chemung Canal Trust Company the Depository bank in which all town officers shall deposit all money coming into their hands by virtue of their offices, as well as the security.(Town Law, §64(1)).
20. Motion to approve the authorization of the Town Superintendent of Highways to purchase equipment, tools and implements during the 2020 year without prior approval from the Town Board for an amount up to fixed by the Town board of \$30,000.
21. Motion to approve **Resolution 10 of 2020**, that the Supervisor, shall within 60 days after the close of the fiscal year, submit to the Town Clerk a copy of the report to the State Comptroller and require the Town Clerk, who shall ensure that a summary and copy of such report is on file,

available for inspection and copying and published within 10 days in the official Town Newspaper.

22. Motion to approve **Resolution 11 of 2020** imposing a charge of \$25.00 on each check tendered as payment and returned for insufficient funds or other reasons (General Municipal Law, §85).
23. Motion to approve **Resolution 12 of 2020** authorizing the Town Supervisor to open competitive bids on public works and purchase contracts required to be advertised.
24. Motion to approve **Resolution 13 of 2020** authorizing the Town Superintendent of highways to purchase equipment, tools and implements during the year without prior approval of the town board. (Highway Law, §142(1a)).
25. Motion to approve **Resolution 14 of 2020** to adopt the fixing of the 2019 salaries of all elective and appointive officers (and the rates of wages of hourly employees, including overtime and regular pay rates) and determine whether salaries shall be paid annually, semi-annually, quarterly, monthly, semi-monthly or weekly. In fixing such salaries, the town board is subject to certain limitations. The Town Law prohibits the town board from fixing the salaries of the members of the town board, elected town clerk and elected town superintendent of highways at amounts in excess of the amounts respectively specified in the notice of hearing upon the preliminary budget, unless the town board adopts a local law (subject to permissive referendum(s)) increasing the salary for one year only (Town Law, §27). The town board also cannot fix the salary of any elective or appointive town officer or employee at an amount larger than the appropriation made (Town Law, §§27, 117). In addition, the town board cannot decrease the salary of a sitting elected town officer in the middle of his or her term of office except by the adoption of a local law subject to a mandatory referendum. The Registrar/Deputy of Vital Statistics salary is fixed.
26. Motion to approve **Resolution 15 of 2020** to authorize petty cash be established by a town board for:
 - Town Clerk/Receiver of taxes: \$50.00
 - Registrar of Vital Statistics: \$50.00
 - Water rents receivable: \$30.00
 - Code Enforcement Officer: \$50.00(Town Law, §64 (1-a)).
27. Motion to approve Susan Edwards and Avonne Dickerson as designees who may accept payment by credit card. (General Municipal Law, §5).
28. Motion to appoint Susan Edwards and Avonne Dickerson as agents authorized by the Town Board to issue handicapped parking permits (Vehicle and Traffic Law, §1203-a (1)).
29. Motion to appoint Susan Edwards and Avonne Dickerson as designated agents for purpose of receiving notices of claims filed with the New York State Secretary of State (General Municipal Law, §53). This designation must be filed with the New York Secretary of State.
30. Motion to confirm that the ambulance service provider, AMR, American Medical response is properly certified with the State of New York and/or that the town itself is properly certified with the State of New York to provide ambulance services and the Town has received written confirmation. (Public Health Law, article 30).
31. Motion to approve Justice Glen Rose's attendance at the Annual Meeting in NYC.
32. Motion to approve and authorize new 2020 permit fees schedule.
33. Visitors comment
34. Motion to adjourn meeting at ___ pm.