

**Town of Corning – 20 S Maple Street**  
**Planning Board Meeting and Public Hearing Minutes**

**October 25, 2022**

**Members Present:**

Wayne Bennett, Chair  
Donna Gridley  
Sara Hale  
Jay Harrison

**Others Present**

Brian Toy, STC  
Alex Rawleigh, Steuben County Habitat for  
Humanity,

**Absent**

Dale Bly  
Brad Laverty, CEO

**Open Meeting**

Wayne Bennett asked for a motion to open the meeting at 5:32; motion made by Donna Gridley, seconded by Sara Hale. All said yes and motion carried. Roll call of Planning Board members in attendance.

**Minutes**

The Board reviewed the meeting minutes from September 27, 2022. Wayne Bennett asked for a motion to approve; motion made by Jay Harrison, seconded by Donna Gridley. Motion was passed.

**Habitat for Humanity subdivision, 3453 Hornby Road, SEQR Review and final site plan approval**

Brian Toy distributed copies of the final site plan (see Attachment A). Wayne Bennett led the Board through the 11 question SEQR Part II Impact Assessment Form. Board members answered all questions with a “no.” Wayne Bennett then asked for a motion to approve the final site plan for conditional use permit; motion was made by Sara Hale and seconded by Jay Harrison.

Wayne Bennett then asked for a motion regarding negative environmental impact; motion made by Sara Hale and seconded by Jay Harrison to issue a Declaration of Negative Environmental Significance. All approved and the motion was passed.

### **Approval of Planning Board Secretary updated job description**

Brian Toy had copies of the updated job description, which included new information on the duties for the Zoning Board of Appeals and an updated Organizational Chart (see Attachment B). Wayne Bennett asked for a motion for approval of the job description; motion made by Sara Hale and seconded by Jay Harrison. All were in favor of approval.

### **Other business**

The November pre-planning meeting will be held on November 15 at 2:30 p.m.

The December Planning Board meeting will be held on December 6 at 5:30 p.m.

### **Adjournment**

Wayne Bennett asked for a motion to adjourn the October Planning Board meeting; motion was made by Sarah Hale and seconded by Jay Harrison.

Respectfully submitted,

Barbara Sammis  
Planning Board Secretary